

TANDERRA OUT OF SCHOOL HOURS CARE

RE-ENROLMENT FORM 2019

Please complete all sections of this form to re-enrol children. Permanent days of attendance will be charged from the start of the school term.

CHILDREN and DAYS OF ATTENDANCE

FIRST CHILD: _____

PERMANENT DAYS OF ATTENDANCE REQUESTED (Please underline)

Before School Care MONDAY TUESDAY WEDNESDAY THURSDAY FRIDAY

After School Care MONDAY TUESDAY WEDNESDAY THURSDAY FRIDAY

OR

I require casual care or vacation care only

SECOND CHILD: _____

PERMANENT DAYS OF ATTENDANCE REQUESTED (Please underline)

Before School Care MONDAY TUESDAY WEDNESDAY THURSDAY FRIDAY

After School Care MONDAY TUESDAY WEDNESDAY THURSDAY FRIDAY

OR

I require casual care or vacation care only

THIRD CHILD: _____

PERMANENT DAYS OF ATTENDANCE REQUESTED (Please underline)

Before School Care MONDAY TUESDAY WEDNESDAY THURSDAY FRIDAY

After School Care MONDAY TUESDAY WEDNESDAY THURSDAY FRIDAY

OR

I require casual care or vacation care only

PERMISSION FOR REGULAR OUTINGS

I hereby give permission for my child to attend regular outings. Regular outings include to bus stops to take or collect other children (Macquarie Rd), Springwood Library to choose books or use computers (Macquarie Rd), IGA Supermarket to purchase food (Macquarie Rd), Office Choice to purchase stationery (Raymond Mall). Regular outings also include Springwood Memorial Park to access a larger play space (Macquarie Rd). Method of transport is always on foot. For purchasing outings, 1 staff member usually takes up to 4 or 5 children. Time away is usually between 5 and 20 minutes. Outings to the park usually have 1 – 2 staff members and up to 15 – 30 children (ratio of 1:15 not being exceeded at any time). A risk assessment for each type of outing is available at the Centre for parents/carers to view on request.

Such outings are undertaken in accordance with the National Regulations and Tanderra’s policies and procedures.

CHANGES TO ENROLMENT DETAILS

My details are unchanged from 2018

OR

Please detail below any changes to record including: school, doctor, custody arrangements, home, work and phone details. Please note that changes to emergency and authorised collectors, child’s medical needs and bank details may require a further form to be completed.

ADDITIONAL CHILD ENROLMENT

If you have an additional child you wish to enrol in our service, please do not add his/her details on this form. Please complete an Additional Child Form (available at the office or on our website).

PARENT/GUARDIAN APPROVAL

I _____ hereby acknowledge the information provided in this form is correct to the best of my knowledge and give my permission at all the relevant clauses. I will inform the Centre in writing should there be any changes to information provided by me.

Parent/Guardian’s Full Name: _____

Signed: _____ Date: _____